

TRAINER NOTES

Winter 2009

CENTER FOR CHILD CARE CAREER DEVELOPMENT

Volume 7, Issue 4

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Cooking Up the 2010 Seminars

The training coordinators at the Center for Child Care Career Development (CCCCD) are busy cooking up the 2010 Train the Trainer Seminar series. Each year, CCCCCD offers trainers cutting edge training information that will enhance your training sessions and ultimately change practice within early childhood classrooms. This year CCCCCD is excited to serve you **five opportunities** to attend training sessions.

Sharon L. Bowman will return to repeat her training content on the **4 C's Instructional model**. These sessions will be held in Columbia, SC on **March 3rd and 4th**.



Marcia Jackson will present a repeat of her successful **"Building a Trainer's Toolbox"** in two new locations within our state including Greenville on **April 17th** and Columbia, SC on **June 26th**.

Finally, a new workshop by **John Medina, author of Brain Rules** is brewing and will be announced in our

2010 Registration brochure. This training will be held **September 10th** in Columbia, SC.

Registration brochures will be mailed in early January and will be available for download on our website as well.

The cost for each training session will continue to be \$15.00 and includes lunch.

SAVE THE DATES!

March 3rd - Columbia

March 4th - Columbia

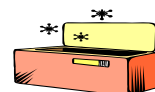
April 17th - Greenville

June 26th - Columbia

September 10th - Columbia

The staff at CCCCCD hope that your family has a recipe for happiness this holiday season!

Holiday Closing and Mail Freeze!



The Center for Child Care Career Development's (CCCCD) mail room is at Greenville Technical College and will close for the holidays **Dec. 18th—January 4th**. All training requests must be received by December 17th to receive a roster. Mail will not be sent during the closing. Please send your requests as soon as possible so that participants will receive credit for any training sessions you may be planning during the end of December or early January. You may fax or email your requests, but please remember that CCCCCD is unable to fax rosters.

TRAINER NOTES

Whip up New Outlines!



Whip up some new outlines!

It's that time again...out with the old, in with the new. Whip up some new outlines for the new year! Add some new ingredients and spice up your information to include updates and research for new and improved training sessions. After using an outline for five years, the

Center for Child Care Career Development strongly recommends new registrations so that a new roster can be generated. Remember that participants can only receive credit for the same class one time. Therefore, if you need to repeat a training class for the same participants in

the new year, you must resubmit this information to obtain a new roster. **The only training that can continue to be credited without resubmitting is the bloodborne pathogens training sessions.** All other training sessions must be resubmitted for a new roster.

Serving up Transcripts

As the 2009 calendar year ends, teachers and directors should check their official DSS Training Transcript to ensure that all training hours have been accrued to meet the annual training requirements for DSS. To set up a login and download training transcripts, please follow these instructions:

- Go to www.sc-cccd.net.
- Click on the tab "Transcript."

- Click on "I don't have a logon – sign me up."
- Click on "I agree with the terms of the user agreement and privacy policy."
- Click on "Continue."
- Type in all of the requested information in the fields under "Data Verification."
- Click on "Continue."

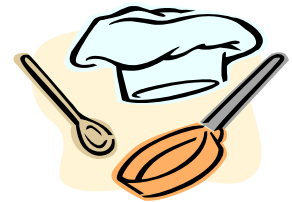
You should be able to access

your transcript, view it and print it at anytime.

Keep your username and password in a place where you can refer to it if necessary.

If you have signed up but forgotten your username or password, there is a feature that includes clicking on the **"Forgotten Username/Password" button** and following the directions to obtain your

username/password. If you have any problems accessing your transcript, please feel free to call any of the training coordinators toll free at 1-866-845-1555.

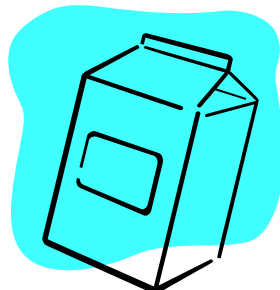


Expiration Dates

Many times providers ask if their training hours will still count for 2009 if it is logged onto their transcript in 2010. Rest assured that your **training hours do not expire and will be documented for the accurate date that you took the training session.**

The Center for Child Care Career Development (CCCCD) documents all train-

ing by the date indicated on the roster or as indicated on



the training form used, includ-

ing specialized and videotape training.

Once CCCCDD receives the roster or form, the data is entered in the order of the date received. If your training hours are not reflected on your transcript within 60 days of receipt, please call one of the training coordinators toll free at 1-866-845-1555.



**SOUTH CAROLINA
CHILD CARE TRAINING SYSTEM**

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